



INTERNATIONAL ISLAMIC COLLEGE  
الكلية الإسلامية العالمية  
KOLEJ ISLAM ANTARABANGSA

Instruction : Fill in all the relevant information with **CAPITAL LETTERS** in the boxes provided.

**GRADUATION FORM**

**PART A : PERSONAL PARTICULAR**

EMAIL :  MATRIC NO. :

NAME :

NRIC / PASSPORT NO. :  AGE :  yrs.

PASSPORT EXP. DATE :  GENDER: 

<input type="checkbox"/>	MALE
<input type="checkbox"/>	FEMALE

PERMANENT ADDRESS :

POSTCODE :  CITIZENSHIP :

MARITAL STATUS :  RELIGION :

CONTACT NO. (H) :

CONTACT NO. (HP) :

DATE OF BIRTH :

**PART B : DETAILS OF CONTACT PERSON**

PARENT'S / GUARDIAN'S NAME :

NRIC / PASSPORT NO. :

PERMANENT ADDRESS :

POSTCODE :  RELATIONSHIP WITH STUDENT :

CONTACT NO. (O/H) :

CONTACT NO. (HP) :

**PART C : OTHER PARTICULARS**

SONGKOK SIZE:  (Male student only)

EXPECTED TO GRADUATE:  Semester:  (State your final semester)

FUTURE PLAN:  Pursue studies  Working (✓ whichever applicable)

**PART D : ACADEMIC DETAILS****PROGRAMME OF STUDIES: CERTIFICATE IN BUSINESS ADMINISTRATION***(✓ based on the grade that you obtained in your result slip every semester)***1. All LAN compulsory courses**

No	Course Title	Code	CH	Grade							
				A	A-	B+	B	B-	C+	C	
1	Bahasa Kebangsaan A/B	LAN 1001/1002	3								
2	Malaysian Studies	LAN 1003	3								
3	Islamic Studies / Moral Studies	LAN 1004/1005	3								
<b>Total Credit Hours</b>			<b>9</b>								

**2. All English Language courses**

No	Course Title	Code	CH	Grade							
				A	A-	B+	B	B-	C+	C	
1	Certificate/Basic English 1	CEL 1141	4								
2	Certificate/Basic English 2	CEL 2141	4								
3	Certificate/Basic English 3	CEL 3131	3								
<b>Total Credit Hours</b>			<b>11</b>								

**3. All program required courses**

No	Course Title	Code	CH	Grade							
				A	A-	B+	B	B-	C+	C	
1	Introduction to Business	CBC 1131	3								
2	Business Statistics	QKC 2131	3								
3	Principles of Accounting	CBC 2132	3								
4	Principles & Practice of Management	CBC 2133	3								
5	Business Mathematics	QKC 3131	3								
6	Principles of Economics	CBC 3131	3								
7	Basic Finance	CBC 3132	3								
8	Introduction to Marketing	CBC 3133	3								
9	Computer Application	CCC 1131	3								
10	Introduction to Internet	CCC 2134	3								
<b>Total Credit Hours</b>			<b>30</b>								

**TOTAL CREDITS EARNED: 50/50****PART E : CO-CURRICULAR ACTIVITIES***(State your involvements in Clubs/societies & participations in co-curricular activities - attach separate sheet if necessary)*

No	Activities, Club/societies & Position	Level	Semester/Year	Verified by STADD

**Student's Signature:**

..... <b>Date:</b>
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**Verified by:**

.....

**Name/Stamp:**

**Date:**