



INTERNATIONAL ISLAMIC COLLEGE  
الكلية الإسلامية العالمية  
KOLEJ ISLAM ANTARABANGSA

**SCHOOL OF INFORMATION COMMUNICATION &  
TECHNOLOGY**

**PRACTICAL TRAINING**

**SEMESTER \_\_ ( / )**

**PROPOSAL REPORT**

*This Log Book contributes 5% towards the total marks of this programme.*

NAME : \_\_\_\_\_  
MATRIC NO : \_\_\_\_\_  
COURSE : \_\_\_\_\_  
DATE START / DATE END : \_\_\_\_\_  
NAME OF COMPANY : \_\_\_\_\_  
NAME OF ACADEMIC SUPERVISOR : \_\_\_\_\_  
NAME OF INDUSTRIAL SUPERVISOR : \_\_\_\_\_  
COMPANY TEL/FAX NO. : \_\_\_\_\_  
STUDENT'S SIGNATURE :

**FORMAT FOR PROPOSAL REPORT:**

**1. INTRODUCTION**

- \* Background of the Company
- \* Background of Project Propose to the company
- \* Stating the problem occurs with the previous system ( if any)

**2. PROJECT DEFINITION**

- \* Project Objectives
- \* Project Scope
- \* Project Plan

**3. LITERATURE REVIEW**

- \* Analysis of Similar Project
- \* Analysis of Programming Tool Used

**4. METHODOLOGY**

- \* Process Model Used

**5. CONCLUSION**

- \* Benefit of the Project that student gain
- \* Contribution of the Project towards the organization
- \* Problems and Issues (current system if any)
- \* Suggestions / Solutions (new system)

**6. GANTT CHART**

Student’s Signature

Industrial Supervisor’s Signature & Stamp

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Date

Date

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