



LIST OF COURSES FOR CERTIFICATE IN BUSINESS ADMINISTRATION (CBA)

MPU COMPULSORY COURSES

NO	COURSE CODE	COURSE NAME	CREDITS	CONTACT HOURS	OFFERED BY	PRE-REQUISITE
1	MPU1153 OR	MALAYSIAN STUDIES (FOR MALAYSIAN)	3	3	SOSS	
	MPU1133	BAHASA MELAYU KOMUNIKASI 1 (FOR INTERNATIONAL STUDENTS)			CEL	
2	MPU1213 OR	BAHASA KEBANGSAAN A (FOR LOCAL STUDENTS WHO DO NOT EARN CREDIT IN BAHASA MELAYU AT SPM LEVEL)	3	3	CEL	
	MPU1223	PRESENTATION SKILLS (FOR MALAYSIAN & INTERNATIONAL)			CEL	
3	MPU1313	GENERAL STUDIES	3	3	SOSS	

TOTAL CREDITS FOR MPU COMPULSORY COURSES = 9

COLLEGE COMPULSORY COURSES

NO	COURSE CODE	COURSE NAME	CREDITS	CONTACT HOURS	OFFERED BY	PRE-REQUISITE
1	CEL1131	BASIC ENGLISH 1	3	3	CEL	
2	CEL1132	BASIC ENGLISH 2	3	3	CEL	CEL1131
3	CEL1133	BASIC ENGLISH 3	3	3	CEL	CEL1132

TOTAL CREDITS FOR COLLEGE COMPULSORY COURSES = 9

CORE COURSES

NO	COURSE CODE	COURSE NAME	CREDITS	CONTACT HOURS	OFFERED BY	PRE-REQUISITE
1	CBA1131	INTRODUCTION TO BUSINESS	3	3	SOM	
2	QBA1132	BUSINESS MATHEMATICS	3	3	SOM	
3	CBA1133	PRINCIPLES OF ACCOUNTING	3	3	SOM	
4	CBA1134	PRINCIPLES & PRACTICE OF MANAGEMENT	3	3	SOM	
5	CBA1135	PRINCIPLES OF ECONOMICS	3	3	SOM	
6	CBA2132	INTRODUCTION TO HUMAN RESOURCE	3	3	SOM	
7	CBA2133	INTRODUCTION TO MARKETING	3	3	SOM	
8	QBA2134	BUSINESS STATISTICS	3	3	SOM	
9	LAW2135	INTRODUCTION TO BUSINESS LAW	3	3	SOM	
10	CBA2136	INTRODUCTION TO ISLAMIC ECONOMICS	3	3	SOM	CBA1135
11	CBA2137	BASIC FINANCE	3	3	SOM	
12	CIT1131	COMPUTER APPLICATION	3	4	SICT	
13	CIT1132	INTRODUCTION TO IT	3	3	SICT	
14	CIT1134	INTRODUCTION TO INTERNET PROGRAMMING	3	4	SICT	CIT1132

TOTAL CREDITS FOR CORE COMPULSORY COURSES = 42

TOTAL CREDITS TO COMPLETE PROGRAMME = 60


AIDAWATI CHIH WEE
Head of Programme (DBA & CBA)
School of Management
International Islamic College

**STUDY PLAN FOR CERTIFICATE IN BUSINESS ADMINISTRATION
(MATIC NO 141XXX AND ABOVE)**

	YEAR 1			YEAR 2		
	Semester 1	Semester 2	Semester 3	Semester 1	Semester 2	
LIST OF SUBJECTS	MALAYSIAN STUDIES 1 MPU1153 (LOCAL) OR BAHASA MELAYU KOMUNIKASI 1 MPU1133 (INTERNATIONAL) 3 credits	BAHASA KEBANGSAAN A MPU1213 OR PRESENTATION SKILLS MPU1223 3 credits	GENERAL STUDIES MPU1313 3 credits	INTRODUCTION TO HUMAN RESOURCE CBA2132 3 credits	INTRODUCTION TO BUSINESS LAW LAW2135 3 credits	TOTAL CREDITS COMPLETED :
	BASIC ENGLISH 1 CEL1131 3 credits	BASIC ENGLISH 2 CEL1132 3 credits PreReq CEL1131	BASIC ENGLISH 3 CEL1133 3 credits PreReq CEL1132	INTRODUCTION TO IT CIT1132 3 credits	INTRODUCTION TO INTERNET PROGRAMMING CIT1134 3 credits PreReq CIT1132	
	INTRODUCTION TO BUSINESS CBA1131 3 credits	PRINCIPLES OF ACCOUNTING CBA1133 3 credits	PRINCIPLES OF ECONOMICS CBA1135 3 credits	INTRODUCTION TO MARKETING CBA2133 3 credits	INTRODUCTION TO ISLAMIC ECONOMICS CBA2136 3 credits PreReq CBA1135	
	BUSINESS MATHEMATICS QBA1132 3 credits	PRINCIPLES & PRACTICE OF MANAGEMENT CBA1134 3 credits		BUSINESS STATISTICS QBA2134 3 credits	BASIC FINANCE CBA2137 3 credits	
		COMPUTER APPLICATION CIT1131 3 credits				
Credit Hour taken per	12	15	9	12	12	60

07 NOV 2016