



APPLICATION FOR GRADUATION

PART A: PERSONAL INFORMATION

NAME : [Grid for name entry]

MATRIC NO. : [Grid for matric number entry]

MyKAD/ PASSPORT NO. : [Grid for MyKAD/Passport number entry]

MAILING ADDRESS : [Grid for mailing address entry]

CITY: [Text box] POSTCODE: [Grid for post code entry]

STATE: [Text box] COUNTRY: [Text box]

CONTACT NO. : [Grid for contact number entry]

CONTACT NO. (ALTERNATIVE) : [Grid for alternative contact number entry]

EMAIL ADDRESS : [Text box for email address]

PART B: OTHERS

FINAL SEMESTER : [Grid for semester selection] SEMESTER I, SEMESTER II, SEMESTER III  
ACADEMIC YEAR: [Grid for academic year entry]

Tick v whichever applicable

WILL YOU ATTEND THE CONVOCATION CEREMONY? Tick v whichever applicable

SONGKOK SIZE: [Text box] (Male student only)

YES  NO

NOTE:

- 1. The above information (i.e. Name, Programme and MyKAD/Passport No.) will appear on academic scroll as it will be updated in the College Management System (CMS).
- 2. It is the student's responsibility to update their personal information to Academic Affairs Division to avoid any disruption throughout the convocation process.
- 3. The college will not be held responsible if the above information is not updated.

APPLICANT SIGNATURE : .....  
DATE : .....

Received by : .....  
Signature : .....  
Date : .....



**LIST OF COURSES FOR DIPLOMA IN ACCOUNTING ( DIA )**  
*for matric number 133XXX and below*

**MQA COMPULSORY COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	MQA2233 OR	BAHASA KEBANGSAAN A (FOR MALAYSIAN)	3	CEL	
	MQA2232	BAHASA KEBANGSAAN B (FOR INTERNATIONAL)			
2	MQA1231	MALAYSIAN STUDIES	3	SOSS	
3	MQA1232 OR	ISLAMIC STUDIES (FOR MUSLIM)	3	SOSS	
	MQA2231	MORAL STUDIES (FOR NON MUSLIM)			
<b>TOTAL CREDIT HOURS FOR MQA COMPULSORY COURSES = 9</b>					

**COLLEGE COMPULSORY COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	CEL1231	INTERMEDIATE ENGLISH 1	3	CEL	
2	CEL1232	INTERMEDIATE ENGLISH 2	3	CEL	
3	CEL2233	ADVANCED ENGLISH 1	3	CEL	
4	CEL2234	ADVANCED ENGLISH 2	3	CEL	
6	ICD3221	IBADAH CAMP (FOR MUSLIM)	2	SOSS	
	ICD3222	INTERCULTURAL PROGRAM (FOR NON-MUSLIM)			
<b>TOTAL CREDIT HOURS FOR COLLEGE COMPULSORY COURSES = 14</b>					

**CORE COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	ACC1231	FINANCIAL ACCOUNTING 1	3	SOM	
2	ACC2231	FINANCIAL ACCOUNTING 2	3	SOM	
3	ACC2232	COST ACCOUNTING	3	SOM	
4	ACC2233	FINANCIAL ACCOUNTING 3	3	SOM	
5	ACC2234	ACCOUNTING INFORMATION SYSTEM	3	SOM	
6	ACC2235	AUDITING	3	SOM	
7	ACC2236	MANAGEMENT ACCOUNTING	3	SOM	
8	ACC3231	FINANCIAL ACCOUNTING 4	3	SOM	
9	ACC3232	TAXATION	3	SOM	
10	ACC3233	FINANCIAL ACCOUNTING 5	3	SOM	
11	ACC3234	UBS ACCOUNTING	3	SOM	
12	ACC3235	ACCOUNTING FOR ISLAMIC FINANCIAL INSTITUTION	3	SOM	
13	ACC3237	INTRODUCTION TO FINANCE	3	SOM	
14	ACC3237	INTRODUCTION TO FINANCE	3	SOM	
15	BUS1234	PRINCIPLES & PRACTICE OF MANAGEMENT	3	SOM	
16	BUS1235	PRINCIPLES OF MICROECONOMICS	3	SOM	
17	BUS2232	PRINCIPLES OF MACROECONOMICS	3	SOM	
18	BUS2237	FOUNDATION OF ISLAMIC ECONOMICS	3	SOM	
19	LAW2237	COMPANY LAW	3	SOM	
20	LAW3235	BUSINESS LAW	3	SOM	
21	QBA1232	BUSINESS MATHEMATICS	3	SOM	
22	QBA1236	BUSINESS STATISTICS	3	SOM	
<b>TOTAL CREDIT HOURS FOR CORE COMPULSORY COURSES = 66</b>					

**ELECTIVE COURSES - TO COMPLETE ONLY ONE (1) COURSE**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	CEE3231	BUSINESS COMMUNICATION	3	CEL	
2	IRK2231	CONCEPTS OF ISLAMIC BELIEF	3	SOSS	
3	IRK2232	ISLAMIC 'IBADAH	3	SOSS	
4	IRK2235	BIOGRAPHY OF PROPHET MUHAMMAD S.A.W	3	SOSS	
5	MAN3231	INTRODUCTION TO MANDARIN LANGUAGE	3	CEL	
<b>TOTAL CREDIT HOURS FOR ELECTIVE COURSE = 3</b>					

**TOTAL CREDIT HOURS TO COMPLETE PROGRAMME = 92**

**Academic Affairs Division**  
**Verified by:**

\_\_\_\_\_

**Name:** \_\_\_\_\_