



**APPLICATION FOR GRADUATION**

**PART A: PERSONAL INFORMATION**

NAME : 


MATRIC NO. : 

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MyKAD/ : 

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PASSPORT NO. : 

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MAILING : 


ADDRESS : 


CITY: 

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 POSTCODE: 

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STATE: 

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 COUNTRY: 

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CONTACT NO. : 

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CONTACT NO. : 

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(ALTERNATIVE)

EMAIL : 

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ADDRESS

**PART B: OTHERS**

FINAL SEMESTER : 

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 SEMESTER I      ACADEMIC      

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 SEMESTER II      YEAR:  

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 SEMESTER III  
*Tick ✓ whichever applicable*

WILL YOU ATTEND THE CONVOCATION CEREMONY? *Tick ✓ whichever applicable*      SONGKOK SIZE: 

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*(Male student only)*

YES       NO

- NOTE:**
- The above information (i.e. Name, Programme and MyKAD/Passport No.) will appear on academic scroll as it will be updated in the College Management System (CMS).
  - It is the student's responsibility to update their personal information to Academic Affairs Division to avoid any disruption throughout the convocation process.
  - The college will not be held responsible if the above information is not updated.

APPLICANT SIGNATURE : .....

DATE : .....

Received by	:	.....
Signature	:	.....
		.....
Date	:	.....



**LIST OF COURSES FOR DIPLOMA IN MARKETING MANAGEMENT ( DMM )**

**MPU COMPULSORY COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	MPU2163 OR	MALAYSIAN STUDIES (FOR LOCAL STUDENTS)	3	SOSS	
	MPU2133	BAHASA MALAYSIA KOMUNIKASI 1 (FOR INTERNATIONAL STUDENT)		CEL	
2	MPU2213	BAHASA KEBANGSAAN A (FOR LOCAL STUDENTS WHO DO NOT	3	CEL	
	*MPU2233 OR	PRESENTATION SKILLS			
	*MPU2253	PROCESS WRITING			
3	MPU2323 OR	POLITICAL SCIENCE	3	SOSS	
	MPU2343	HUMAN RELATIONS		SOM	
4	MPU2412 OR	IBADAH CAMP (FOR MUSLIM STUDENTS)	2	SOSS	
	MPU2422	INTERCULTURAL PROGRAM (FOR NON MUSLIM STUDENTS)		SOSS	
<b>TOTAL CREDIT HOURS FOR MPU COMPULSORY COURSES = 11</b>					

**COLLEGE COMPULSORY COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	CEL 1231	INTERMEDIATE ENGLISH 1	3	CEL	
2	CEL 1232	INTERMEDIATE ENGLISH 2	3	CEL	
3	CEL 2233	ADVANCED ENGLISH 1	3	CEL	
4	CEL 2234	ADVANCED ENGLISH 2	3	CEL	
5	CEL 3231	BUSINESS COMMUNICATION	3	CEL	
<b>TOTAL CREDIT HOURS FOR COLLEGE COMPULSORY COURSES = 15</b>					

**CORE COURSES**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	QBA 1232	BUSINESS MATHEMATICS	3	SOM	
2	BUS 1231	INTRODUCTION TO BUSINESS	3	SOM	
3	BUS 1234	PRINCIPLES AND PRACTICE OF MANAGEMENT	3	SOM	
4	DIT 1231	INTRODUCTION TO IT	3	SICT	
5	DCT 1231	COMPUTER APPLICATION	3	SICT	
6	DBF 1231	PRINCIPLES OF ECONOMICS	3	SOM	
7	DOM 2234	PRINCIPLES OF ACCOUNTING	3	SOM	
8	BUS 2233	PRINCIPLES OF MARKETING	3	SOM	
9	BUS 2236	ORGANIZATIONAL BEHAVIOUR	3	SOM	
10	BUS 2238	CONSUMER BEHAVIOUR	3	SOM	
11	DMM 2232	BUSINESS ETHICS	3	SOM	
12	DMM 2233	SERVICE MARKETING	3	SOM	
13	DMM 2234	MARKETING CHANNELS	3	SOM	
14	DME 3234	ENTREPRENEURSHIP	3	SOM	
15	DMM 3231	INTRODUCTION TO RETAILING	3	SOM	
16	DMM 3233	INTEGRATED MARKETING COMMUNICATION	3	SOM	
17	DMM 3234	SALES MANAGEMENT	3	SOM	
18	DMM 3235	MARKETING MANAGEMENT	3	SOM	
19	LAW 3235	BUSINESS LAW	3	SOM	
20	PTD3231	PRACTICAL TRAINING	3	SOM	
<b>TOTAL CREDIT HOURS FOR CORE COMPULSORY COURSES = 60</b>					

**ELECTIVE COURSE A - TO CHOOSE ONLY ONE (1) COURSE**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	IRK2231	CONCEPTS OF ISLAMIC BELIEF	3	SOSS	
2	IRK2232	ISLAMIC IBADAH		SOSS	
3	IRK2235	BIOGRAPHY OF PROPHET MUHAMMAD S.A.W		SOSS	
4	IRK2236	ASIAN CIVILIZATION		SOSS	

**ELECTIVE COURSE B - TO CHOOSE ONLY ONE (1) COURSE**

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	ARB 1231	INTRO. TO ARABIC LANGUAGE FOR BEGINNERS	3	CEL	
2	ARB 1232	INTRODUCTION TO ARABIC LANGUAGE		CEL	
3	MAN 3231	INTRODUCTION TO MANDARIN LANGUAGE		CEL	
4	DMM 3232	RELATIONSHIP MARKETING		SOM	
5	DEC 3233	INTRODUCTION TO E-COMMERCE		SICT	
6	DIE 3231	FOUNDATIONS OF FINANCE		SOM	

**TOTAL CREDIT HOURS FOR ELECTIVE COURSES = 6**

**TOTAL CREDIT HOURS TO COMPLETE PROGRAMME = 92**

Academic Affairs Division  
 Verified by:

Name: \_\_\_\_\_