



APPLICATION FOR GRADUATION

PART A: PERSONAL INFORMATION

NAME :

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MATRIC NO. :

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MyKAD/ :

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PASSPORT NO.

MAILING :

ADDRESS

CITY:

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 POSTCODE:

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STATE:

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 COUNTRY:

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CONTACT NO. :

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CONTACT NO. :

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(ALTERNATIVE)

EMAIL :

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ADDRESS

PART B: OTHERS

FINAL SEMESTER :

<input type="checkbox"/>	SEMESTER I
<input type="checkbox"/>	SEMESTER II
<input type="checkbox"/>	SEMESTER III

 ACADEMIC YEAR:

					/															
--	--	--	--	--	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Tick ✓ whichever applicable

WILL YOU ATTEND THE CONVOCATION CEREMONY? *Tick ✓ whichever applicable*

SONGKOK SIZE:

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(Male student only)

YES NO

NOTE:

- The above information (i.e. Name, Programme and MyKAD/Passport No.) will appear on academic scroll as it will be updated in the College Management System (CMS).
- It is the student's responsibility to update their personal information to Academic Affairs Division to avoid any disruption throughout the convocation process.
- The college will not be held responsible if the above information is not updated.

APPLICANT SIGNATURE :

DATE :

Received by	:
Signature	:
Date	:



LIST OF COURSES FOR DIPLOMA IN MARKETING MANAGEMENT (DMM)
for matric number 133 and below

MQA COMPULSORY COURSES

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	MQA2233 OR	BAHASA KEBANGSAAN A (FOR MALAYSIAN)	3	CEL	
	MQA2232	BAHASA KEBANGSAAN B (FOR INTERNATIONAL)			
2	MQA1231	MALAYSIAN STUDIES	3	SOSS	
3	MQA1232 OR	ISLAMIC STUDIES (FOR MUSLIM)	3	SOSS	
	MQA2231	MORAL STUDIES (FOR NON MUSLIM)			
TOTAL CREDIT HOURS FOR MQA COMPULSORY COURSES = 9					

COLLEGE COMPULSORY COURSES

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	CEL1231	INTERMEDIATE ENGLISH 1	3	CEL	
2	CEL1232	INTERMEDIATE ENGLISH 2	3	CEL	
3	CEL2233	ADVANCED ENGLISH 1	3	CEL	
4	CEL2234	ADVANCED ENGLISH 2	3	CEL	
5	CEL3231	BUSINESS COMMUNICATION	3	CEL	
6	ICD3221	IBADAH CAMP (FOR MUSLIM)	2	SOSS	
	ICD3222	INTERCULTURAL PROGRAM (FOR NON-MUSLIM)			
TOTAL CREDIT HOURS FOR COLLEGE COMPULSORY COURSES = 17					

CORE COURSES

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	QBA1232	BUSINESS MATHEMATICS	3	SOM	
2	BUS1231	INTRODUCTION TO BUSINESS	3	SOM	
3	BUS1234	PRINCIPLES AND PRACTICE OF MANAGEMENT	3	SOM	
4	DIT1231	INTRODUCTION TO IT	3	SICT	
5	DCT1231	COMPUTER APPLICATION	3	SICT	
6	DBF1231	PRINCIPLES OF ECONOMICS	3	SOM	
7	DOM2234	PRINCIPLES OF ACCOUNTING	3	SOM	
8	BUS2233	PRINCIPLES OF MARKETING	3	SOM	
9	BUS2236	ORGANIZATIONAL BEHAVIOUR	3	SOM	
10	BUS2238	CONSUMER BEHAVIOUR	3	SOM	
11	DMM2231	INTRODUCTION TO MARKETING RESEARCH	3	SOM	
12	DMM2232	BUSINESS ETHICS	3	SOM	
13	DMM2233	SERVICE MARKETING	3	SOM	
14	DMM2234	MARKETING CHANNELS	3	SOM	
<small>are required to replace the course with any of elective course under your programme to earn 3 or/and 6 credit hours for the graduate requirements.</small>					
15	DMM3231	INTRODUCTION TO RETAILING	3	SOM	
16	DMM3232	RELATIONSHIP MARKETING	3	SOM	
17	DMM3233	INTEGRATED MARKETING COMMUNICATION	3	SOM	
18	DMM3234	SALES MANAGEMENT	3	SOM	
19	DMM3235	MARKETING MANAGEMENT	3	SOM	
20	LAW3235	BUSINESS LAW	3	SOM	
TOTAL CREDIT HOURS FOR CORE COMPULSORY COURSES = 60					

ELECTIVE A - TO COMPLETE ONLY ONE (1) COURSE

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	IRK2231	CONCEPTS OF ISLAMIC BELIEF	3	SOSS	
2	IRK2232	ISLAMIC 'IBADAH	3	SOSS	
3	IRK2233	ISLAMIC ETHICS	3	SOSS	
4	IRK2235	BIOGRAPHY OF PROPHET MUHAMMAD S.A.W.	3	SOSS	
5	IRK2236	ASIAN CIVILIZATION	3	SOSS	
TOTAL CREDIT HOURS FOR ELECTIVE COURSE = 3					

ELECTIVE B - TO COMPLETE ONLY ONE (1) COURSE

NO	COURSE CODE	COURSE NAME	CREDIT HOURS	OFFERED BY	GRADE
1	ARB1231 OR	INTRODUCTION TO ARABIC LANGUAGE FOR BEGINNERS	3	CEL	
	ARB1232	INTRODUCTION TO ARABIC LANGUAGE			
2	MAN3231	INTRODUCTION TO MANDARIN LANGUAGE	3	CEL	
3	DIE3234	ENTREPRENEURSHIP	3	SOM	
4	DEC3233	INTRODUCTION TO E-COMMERCE	3	SICT	
5	DIE3231	FOUNDATIONS OF FINANCE	3	SOM	DOM2234
TOTAL CREDIT HOURS FOR ELECTIVE COURSE = 3					

TOTAL CREDIT HOURS TO COMPLETE PROGRAMME = 92

Academic Affairs Division
 Verified by:

Name: _____