



INTERNATIONAL ISLAMIC COLLEGE
الكلية الإسلامية العالمية
KOLEJ ISLAM ANTARABANGSA

SCHOOL OF INFORMATION & COMMUNICATION TECHNOLOGY

PRACTICAL TRAINING

SEMESTER __ (__ / __)

**PRESENTATION EVALUATION GUIDELINE
(SYSTEM)**

This presentation contributes 20% towards the total marks of the Practical Training.

NAME : _____
MATRIC NO : _____
COURSE : _____
DATE START / DATE END : _____
NAME OF COMPANY : _____
NAME OF PROJECT : _____
NAME OF ACADEMIC SUPERVISOR : _____
NAME OF INDUSTRIAL SUPERVISOR : _____

No.1 Jalan 31/10A, Taman Batu Muda, 68100 Kuala Lumpur

Tel no. : 03-61876900 Fax no. : 03-61871170

A. CONTENT

1. Introduction to the presentation
2. Project explained
 - a. Preface (*introduction*)
 - Background of the company
 - Project / System Introduction (summary)
 - b. Project definition
 - Project scope
 - Objective of project
 - Technology used (s/w or h/w)
 - Project Methodology (workflow)
 - c. Conclusion
 - Strength & weaknesses of the system
 - Benefits
 - Suggestions / Future recommendations
3. Fulfill the objective of the presentation
4. Effectiveness of summarizing the main ideas
5. Time spent
6. Overall content

B. DELIVERY

1. Physical appearance
2. Vocal clarity
3. Body language

4. Eye-contact with audience
5. Visual aids clear, appropriate and easy to follow
6. Presenter controls the presentation very well
7. Audience interaction

8. Handouts clear, appropriate and well researched
9. Overall performance

C. DEMONSTRATION OF PROJECT

1. Project runs smoothly as planned
2. Fulfills the objective of the project
3. Functionality of the system
4. Ability to explain the overall design
5. Achievement of students (Project Completed)

D. QUESTION AND ANSWER

1. Listens to the question very well
2. Understands the question
3. Has the ability to answer the question

E. TOPIC SUMMARY